

RECEIVED

FEB 12 2018

BATH COUNTY SCHOOL BOARD

CENTRAL OFFICE USE ONLY	
Bus Driver Assigned by:	
<input type="checkbox"/> School	<input type="checkbox"/> Transportation Supervisor
Vehicle(s) Assigned: <u>Blue Jeep</u>	

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 4/12/2018 SCHOOL: BCHS GRADE(s): 8-12

DESTINATION: Virginia Beach Convention Center

OBJECTIVE FOR TRIP: FCCLA State Leadership Conference

NO. OF PUPILS: 3 PAID BY CHILD: \$ 153 PAID BY SCHOOL: \$ 1200

NAMES OF ALL CHAPERONING STAFF MEMBERS: Adaline Hodge

NAMES OF OTHER CHAPERONES/PARENTS: Ronnie Hodge

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: _____
 Handicapped Bus(es) Needed
 Car # of Cars Needed: 1

COMMENTS: May need 2 cars if more students attend conference. At this time 1

DEPARTURE DATE: 4/12/2018 DEPARTURE TIME: 9:30 AM
mm/dd/yyyy

RETURN DATE: 4/15/2018 RETURN TIME: 6:00PM approx.
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

Adaline Hodge 2/8/18 [Signature] 2/9/18
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Sue Hill 2/12/2018 ✓
Superintendent's Signature Date Approved Disapproved



FCCLA State Leadership Conference Information

April 12-15, 2018 Virginia Beach Convention Center

Information Sheet:

Conference Hotel: Springhill Suites 901 Atlantic Ave, Oceanfront, VA Beach, VA
Hotel Costs: \$151.34 per room per night \$454.02 x (3 nights) x 2 rooms= Total Cost of Hotel:
\$908.04 PAID by the club
Room 1: Mikayla Cauley, Aiofe Bradley, Erika Church, Courtney Hoover
Room 2: Adaline and Ronnie Hodge

FCCLA Members have had two fundraisers this year to raise the hotel money. Mixed Bags Designs fundraiser is in progress as this is submitted. There is money in the club funds to pay for the hotel.

Conference FEES Paid by student:
Registration: \$ 95.00
FCCLA Dues \$15.00 if not already paid

STAR EVENT FEE \$20.00 **Paid by the FCCLA CLUB**

Student needs money for the following meals: All breakfasts are paid by the hotel hot breakfast bar.

Lunch on Thursday, Friday, Saturday and Sunday (fast food) @ \$7.00	\$28.00
Dinners on Thursday, Friday, @\$15.00	<u>\$30.00</u>
	\$58.00

Saturday night dinner **club funds will pay for dinner \$25 each** TBA by student vote.
The FCCLA club will also purchase snacks and drinks, bottled water for in the hotel room at local store upon arrival at hotel. Approximately \$100.00 **paid by club.**

FCCLA pays for the ingredients and specialty equipment needed for the exhibitors, all dinner gratuities, Saturday afternoon group activities like Putt Putt or family bike rental for the boardwalk, or a movie night on Saturday and dinner at a nice sit down restaurant. The club can act as a sponsor for meals or registration for a student if need be and if that is keeping the student from attending, students are told this on the information sheet given out before conference deadline.

(Tentatively) Students Attending: registration deadline is 2/14/18 so this is subject to change

Mikayla Cauley, Aiofe Bradley- Food Innovations Jr.
Erika Church- Recycle and redesign
Courtney Hoover- Breads

Chaperones and Drivers: Adaline & Ronnie Hodge

Leaving: April 12, Thursday at 9:30 AM
Returning: Sunday, April 15 around 6:00PM approximately

Separate Sheet: **DRESS CODE** for the conference strictly enforced. No Jeans allowed.

Parent Permission and Medical Form must be filled out prior to March 1, 2018.
No Refunds of registration after March 1, 2018 Dues paid prior to February 14, 2018 \$15 per member.
Mixed Bag Fundraiser Participation Required -Selling Products for the club fundraiser and any other fundraiser as deemed necessary by the club for this hotel bill.

Virginia FCCLA Dress Code

FCCLA is one of the career-technical student organizations sponsored by the Department of Education for the purpose of preparing youth for career success. Specifically, FCCLA prepares young men and women for the multiple roles of family member, wage earner, and community leader. Therefore, an important part of the educational experiences provided by FCCLA includes developing an understanding of appropriate behavior and dress for business meetings and functions. Please note that the national FCCLA organization has a dress code policy for all events and activities at the national level that must be followed for the National Leadership Conference, Cluster Meetings, and national competitive events. Check the national website (www.fcclainc.org) for a copy of their dress code.

The Dress Code provided here is for events sponsored by Virginia FCCLA.

Type of Event (Examples)	Dress Code Guidelines
Business Casual: <u>State conference sessions and workshops</u> ; STAR Events recognition; STAR Events presentations unless the specific event rules allow costumes	<ul style="list-style-type: none"> • Polo-style shirt; dress or khaki pants, skirt or capris (no denim) • Professional front button shirt; dress or khaki pants, skirt or capris (no denim); optional neck tie, scarf, or professional neckwear • Non-athletic style shoes NOTE: The official FCCLA uniform jacket and neckwear are available through the national FCCLA suppliers. They are <u>not required</u> for Virginia FCCLA events but are always appropriate.
Professional: Meetings with community or business leaders and other functions when representing FCCLA in an official capacity; FCCLA banquet and gala	<ul style="list-style-type: none"> • Business suit with professional shirt/blouse/dress; professional neckwear • Business jacket with dress shirt/blouse; dress pants or skirt (no denim) • Professional front button shirt with neck tie, scarf, or professional neckwear; dress pants or skirt (no denim) • Dress shoes (non-athletic style) NOTE: The official FCCLA uniform jacket and neckwear are available through the national FCCLA suppliers. They are <u>not required</u> for Virginia FCCLA events but are always appropriate.
Formal Attire: FCCLA conference banquet and gala	<ul style="list-style-type: none"> • Tuxedo • Formal or semi-formal dress with straps (no shorter than two inches above the knee; no cleavage; no bare back below the waist) • Professional attire listed above
Casual: Travel to and from FCCLA functions, recreational tours, theme parks, the State Fair, and similar casual activities	<ul style="list-style-type: none"> • Shorts (must be mid-thigh or longer) • Neat jeans (no holes or frayed edges) • T-shirts or other casual shirts (no inappropriate language or graphics) • Casual or athletic style jackets • Casual or athletic footwear
Swimming is not permitted during the state conference. Pool Attire: (at national meeting functions when swimming is permitted)	<ul style="list-style-type: none"> • Conservative swimsuit (one-piece or moderately cut two-piece) • Cover and shoes must be worn to and from pool area. • No speedos, skimpy bikinis, or thong-type suits.

Inappropriate Attire:

The following should not be worn to any FCCLA activity, including in the hotel hallways and lobby:

- ⊗ Clothing and accessories which are sexually suggestive, advertise drugs, alcohol, or tobacco products, or display profanity
- ⊗ See-through, tight fitting, spaghetti straps, strapless, or low-cut blouses/shirts/dresses/skirts
- ⊗ Skirt or dress length may be no shorter than **two inches above the knee while standing**
- ⊗ No leggings unless worn under appropriate length skirts or dresses.
- ⊗ Pants or skirts which are worn below the hip bone; no undergarments may be showing
- ⊗ Spandex, short shorts, cutoffs, pajamas
- ⊗ Clothing which is stained, torn, or ripped
- ⊗ Flip-flops, except with casual or pool attire
- ⊗ Bare feet

Remember, the image of FCCLA depends on the professional behavior and appearance of its members.

TENTATIVE AGENDA

2018

VIRGINIA FCCLA STATE LEADERSHIP & RECOGNITION CONFERENCE

Times may change – see final printed conference program available at registration to confirm times.

DATE/TIME

ACTIVITY

THURSDAY, APRIL 12

7:30 pm – 10:00 pm

Conference/STAR Events Packet Pick-up

9:00 pm – 10:00 pm

STAR Events Lead & Room Consultants Meeting

9:00 pm – 10:00 pm

Officer Candidates Complete Knowledge Form

FRIDAY, APRIL 13

7:15 am – 8:00 am

STAR Events/Conference Packet Pick-up

8:00 am – 6:00 pm

Conference Packet Pick-up & On-Site Registration

7:45 am – 8:45 am

Evaluators' Check-in & Orientation

7:45 am – 8:15 am

STAR Attendants Orientation

8:00 am – 9:00 am

Set-up for state exhibit STAR Events

9:15 am – 5:30 pm

STAR EVENTS

10:00 am – 6:00 pm

Sales Booth

9:30 am – 3:30 pm

FCCLA Expo Exhibits and Interactive Activities Open

1:00 pm – 3:30 pm

FCCLA National Programs Action Sessions

3:15 pm – 4:15 pm

Officer Candidates Orientation

4:00 pm – 4:30 pm

Hosts Meeting

8:00 pm – 10:45 pm

OPENING GENERAL SESSION (includes keynote speaker)

SATURDAY, APRIL 14

8:00 am – 10:00 am

Conference Guests Registration

8:30 am – 9:45 am

BUSINESS SESSION

10:00 am – 12 noon

Leadership Action Sessions (two rotations)

11:00 am – 11:45 am

STAR Events Scholarship Presentations (by invitation only)

11:15 am – 3:00 pm

Officers-elect Interviews & Training Session

12:30 pm – 5:00 pm

Lunch & Local Touring on Your Own

6:30 pm – 9:15 pm

BANQUET (BCHS will have a sit down dinner in restaurant and movie activity instead of banquet and Gala Dance)

9:30 pm – 11:30 pm

Curfew 11:00PM

SUNDAY, APRIL 15

9:00 am – 11:15 am

CLOSING RECOGNITION SESSION, including all STAR Events medals, trophies, and announcement of national qualifiers

11:30 am – 12:30 pm

National Leadership Conference Information Session

1:00 pm – 3:00 pm

Executive Council Luncheon Meeting (outgoing & incoming councils)

3:00 pm – 5:00 pm

2018-19 State Executive Council Meeting

FEB 20 2018

CENTRAL OFFICE USE ONLY	
Bus Driver Assigned by:	
<input type="checkbox"/> School	<input type="checkbox"/> Transportation Supervisor
Vehicle(s) Assigned _____	

BATH COUNTY SCHOOL BOARD

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted **TWO (2) WEEKS** in advance of the effective date of the trip to the Superintendent.

TRIP DATE: April 13-15, 2018 SCHOOL: BCHS GRADE(s): 9-12

DESTINATION: Reston, Virginia

OBJECTIVE FOR TRIP: FBLA State Conference

NO. OF PUPILS: _____ PAID BY CHILD: \$ 105/155 PAID BY SCHOOL: \$ 645/1069

1 night/2 nights 1 night/2 nights

NAMES OF ALL CHAPERONING STAFF MEMBERS: Jane McMullen

Kayala Jordan TBA

NAMES OF OTHER CHAPERONES/PARENTS: TBA

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1
 Handicapped Bus(es) Needed
 Car # of Cars Needed: _____

COMMENTS: *We would like the bus with underneath storage for luggage

DEPARTURE DATE: 4/13/18 DEPARTURE TIME: TBD - 9:00 a.m.?
mm/dd/yyyy

RETURN DATE: 4/14/18 or 4/14/18 RETURN TIME: 9:00 pm/12:30 pm
mm/dd/yyyy 1 night/2 nights

I will secure written permission from each parent before taking children on the trip.

[Signature] 2/12/18
Teacher's Signature Date

[Signature] 2/16/18
Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature _____ Date _____ Approved _____ Disapproved _____

**FBLA State Conference
April 13-14, 2018
Reston, VA
One Night Cost**

Registration Fee \$80

$\$80 \times 5 \text{ students} = \400
 $\$80 \times 1 \text{ advisers} = \$ 80$
Registration Total = \$480
 *Student Pays = \$55 (estimate) = \$275
 *Club Pays = \$205

April 13-14, 2018

Rooms - \$140 per night/per room including tax
Students pay \$50 (estimate) – deposit = \$250

1 Boy	1 room
5 Girls	1 rooms
1 Adviser	1 room
1 Bus Driver	<u>1 room</u>
	4 rooms = \$560 + \$7 Roll Away = \$567
	*Students Pay = \$250
	*Club pays = \$317

Meals - Students are responsible for their own meals

	4 rooms	\$ 560.00
	6 registration	\$ 480.00
	1 bus driver meals	\$ 65.00
	1 advisor meals	<u>\$ 65.00</u>
		\$1,170.00
	Student Registration -	275.00
	Student Deposit	<u>- 250.00</u>
TOTAL		\$ 645.00 = Club Cost

FBLA State Conference
April 13-15, 2018
Reston, VA
Two Night Cost

Registration Fee \$80

\$80 x 5 students = \$400
 \$80 x 1 advisers = \$ 80
Registration Total = \$480
 *Student Pays = \$55 (estimate) = \$275
 *Club Pays = \$205

April 13-15, 2018

Rooms - \$140 per night/per room including tax
Students pay \$100 (estimate) – deposit = \$500

1 Boy	1 room	
5 Girls	1 rooms	
1 Adviser	1 room	
1 Bus Driver	<u>1 room</u>	
	4 rooms = \$560 + \$7 Roll Away = \$567 x 2 = \$1,134	
	*Students Pay = \$500	
	*Club pays = \$634	

Meals - Students are responsible for their own meals

	4 rooms	\$1,134.00
	6 registration	\$ 480.00
	1 bus driver meals	\$ 80.00
	1 advisor meals	<u>\$ 80.00</u>
		\$1,774.00
	Student Registration -	205.00
	Student Rm Deposit -	<u>500.00</u>
TOTAL		\$1,069.00= Club Cost

RECEIVED

FEB 26 2018

BATH COUNTY SCHOOL BOARD

BATH COUNTY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT
WARM SPRINGS, VA 24484

CENTRAL OFFICE USE ONLY	
Bus Driver Assigned by:	
<input checked="" type="checkbox"/> School	<input type="checkbox"/> Transportation Supervisor
Vehicle(s) Assigned:	

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 5/18 + 5/19/2018 SCHOOL: MES GRADE(s): 7

DESTINATION: Williamsburg and Virginia Beach, Virginia

OBJECTIVE FOR TRIP: To further develop and enhance understanding of early government in America as well as strengthen understanding of Life Science.

NO. OF PUPILS: 13 PAID BY CHILD: \$ 0 PAID BY SCHOOL: \$ 2800

NAMES OF ALL CHAPERONING STAFF MEMBERS: Joey Crawford
Jan Lee Allison Hicklin

NAMES OF OTHER CHAPERONES/PARENTS: _____

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1
 Handicapped Bus(es) Needed
 Car # of Cars Needed: _____

COMMENTS: We would like to use the activity bus and will pay for fuel.

DEPARTURE DATE: 5/18/2018 DEPARTURE TIME: 6:00 AM
mm/dd/yyyy

RETURN DATE: 5/19/2018 RETURN TIME: 10:00 PM
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

[Signature] 2/26/18 [Signature] 2/26/18
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature Date Approved Disapproved



MILLBORO ELEMENTARY SCHOOL

411 Church Street
Millboro, VA 24460
Phone: 540-997-5452
Fax: 540-997-0123
Principal: Allison Hicklin

411 Church St.
Millboro, VA 24460
February 24, 2017

Mrs. Sue Hirsh
Bath County School Board
P.O. Box 67
Warm Springs, Virginia 24484

RECEIVED

FEB 19 2018

BATH COUNTY SCHOOL BOARD

Mrs. Sue Hirsh & Bath County School Board:

The seventh grade class at Millboro Elementary School wishes to visit Virginia Beach for their class field trip. This trip is scheduled for the week of May 20th. The dates will be confirmed once Mrs. Hicklin finishes the SOL calendar. The dates that are selected will be after SOL administration is complete. The class will be chaperoned by members of the staff of Millboro Elementary School, as well as several non-staff members.

The seventh grade's visit with the following sites has been planned:

Day 1

10:00-12:30 - Virginia Air and Space Museum
1:00-3:00 - Virginia Aquarium and Marine Science Museum
3:00-6:30 - The Adventure Park at Virginia Aquarium
7:00 - Captain George's Seafood Buffet

Day 2

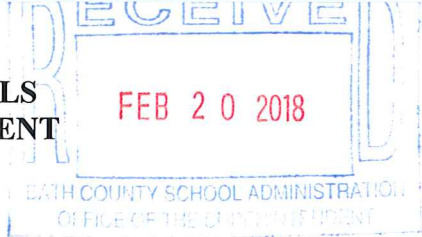
9:00-6:00 - Busch Gardens

To date, the seventh grade has funding available in their class fund. However, additional fundraising is being conducted. Costs thus far (approx) include \$1,072 for lodging, \$655 for tickets to Busch Gardens, \$323 for Air and Space, \$600 for Captain George's, and \$160 for the Virginia Aquarium, totaling \$2,810. At this point, 13 students, and four staff members (including bus driver) will be attending.

The seventh grade class would appreciate your support and approval of this field trip. The students will be able to participate in many cultural and educational experiences not otherwise available to them.

Sincerely

Joey Crawford



CENTRAL OFFICE USE ONLY	
Bus Driver Assigned by:	
<input type="checkbox"/> School	<input type="checkbox"/> Transportation Supervisor
Vehicle(s) Assigned _____	

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 5/22/2018 SCHOOL: YES GRADE(s): 7

DESTINATION: Washington D.C.

OBJECTIVE FOR TRIP: To further develop and enhance understanding of American History and our Nation's Capital.

NO. OF PUPILS: 25 PAID BY CHILD: \$ 0 PAID BY SCHOOL: \$ _____

NAMES OF ALL CHAPERONING STAFF MEMBERS: Suzanna Paxton
Kristy Humpreys Steve Sizemore

NAMES OF OTHER CHAPERONES/PARENTS: Martha Carter
Cathy Lowry Missy Ailstock Kim Moore

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1
 Handicapped Bus(es) Needed
 Car # of Cars Needed: 0

COMMENTS: _____

DEPARTURE DATE: 5/22/2018 DEPARTURE TIME: 8:30 AM
mm/dd/yyyy

RETURN DATE: 5/23/2018 RETURN TIME: 9:00 PM
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

[Signature] 2/20/18 [Signature] 2/20/18
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE			
The above application is sent for your consideration.			
COMMENTS: _____			
Superintendent's Signature	Date	Approved	Disapproved

VALLEY ELEMENTARY SCHOOL
98 Panther Drive
Hot Springs, VA 24445

540-839-5395
Fax: 540-839-5392

98 Panther Drive
Hot Springs, VA 24445
February 19, 2018

Mrs. Sue Hirsh
Bath County School Board
P.O. Box 67
Warm Springs, VA 24484

Mrs. Sue Hirsh & Bath County School Board:

The seventh grade class at Valley Elementary School wishes to visit Washington D.C. for their class trip. This trip is scheduled for May 22 and 23. This is scheduled for dates that will not create a conflict with the SOL tests, or with any additional preparation. The class will be chaperoned by members of the Valley Elementary School staff, as well as several non-staff members.

At this time, our itinerary is not final. However, the seventh graders will visit:

- *Udvar-Hazy Air & Space Museum at Dulles Airport
- *Smithsonian Natural History Museum
- *Lincoln and Vietnam Memorials
- *Smithsonian National Zoo
- *National Museum of American History
- *Washington Nationals Park
- *World War II Memorial

The seventh-grade class has currently raised \$2600.00 for this trip. The costs at this point include: \$1500 for lodging, \$1300 for ball game tickets, \$500 for transportation, totaling \$3300.00. Currently we have 25 students, 3 staff members attending.

The seventh grade class would appreciate your support and approval for this field trip. This trip will allow the students to take part in many historical and educational experiences that may not otherwise be available to them.

Sincerely,


Suzanna S. Paxton & Kristy Humphreys

Valley Elementary School
Washington D.C. Trip Itinerary
May 22-23, 2018

Day 1

- 8:00 am Students arrive at Valley Elementary School (on regular school buses)
- 8:25 am Bus leaves for D.C.
- 11:45 am Arrive at Brownsville Picnic Area (Manassas National Battlefield Park) to eat lunch.
- 12:15 pm Leave for Washington DC
- 1:25 pm Arrive at Smithsonian Museums. Students will tour the Museum of Natural History and American History.
- 3:30 pm Leave for the Memorials
- 3:45 pm Tour the Lincoln Memorial, Jefferson Memorial, World War II Memorial, and the Vietnam Memorial.
- 5:45 pm Leave for Nationals Park
- 6:15 pm Arrive at Washington Nationals: Nationals Park
- 7:05 pm Game starts
- 10:30 pm Leave for Hotel
- 11:00 pm Arrive at Hotel, students report to their rooms
- 11:45 pm Lights out

Day 2

- 7:30-8:30 Students gather for breakfast (they have until 9:00 to eat)
- 9:30 am Leave hotel
- 9:55 am Arrive at Hazy Air and Space Museum (will eat lunch before leaving)
- 12:30 pm Leave for Smithsonian National Zoological Park
- 1:15 pm Tour Smithsonian Zoo
- 3:00 pm Leave for Cici's Harrisonburg
- 5:20 pm Arrive at Cici's
- 6:45 pm Leave for home
- 9:00 pm Arrive at VES

Addresses:

Valley Elementary School
98 Panther Driver
Hot Springs, VA 24445
540-839-5395
Contact Phone Number: Suzanna Paxton, 540-292-1027

Hotel Information:

Comfort Inn Oxon Hill
6363 Oxon Hill Rd.
Oxon Hill, MD 20745
301-839-0001

Restaurant:

Cicis Harrisonburg
2035-91 E Market St E Market St
Harrisonburg, VA 22801
540) 432-9099

Capitol: US Botanic Gardens
100 Maryland Ave SW, Washington, DC 20001

Smithsonian Natural History
10th St & Constitution Ave NW, Washington, DC 20560

Lincoln Memorial
2 Lincoln Memorial Cir, Washington, DC 20037

Nationals Park
1500 S Capitol St SE, Washington, DC 20003

Smithsonian Zoo
3001 Connecticut Ave NW, Washington, DC 20008

Hazy Air and Space Museum
14390 Air And Space Museum Pkwy, Chantilly, VA 20151